

## **District-Wide Parent and Family Engagement Plan**

### **COLLEGE STATION INDEPENDENT SCHOOL DISTRICT**

#### **PART I. GENERAL EXPECTATIONS**

The College Station Independent School District agrees to implement the following statutory requirements:

- The school district will put into operation programs, activities and procedures for the involvement of parents in all of its schools with Title I, Part A programs, consistent with section 1116 Title I, Part A Parent and Family Engagement of the Every Student Succeeds Act (ESSA). Those programs, activities and procedures, including the process of school review and improvement under section 1116, will be planned and operated with meaningful consultation with parents of participating children.
- Consistent with section 1116, the school district will work with its schools to ensure that the required school-level parent and family engagement plans meet the requirements of section 1116(b) of the ESSA, and each include, as a component, a school-parent compact consistent with section 1116(d) of the ESSA.
- The school district will incorporate this district-wide parent and family engagement plan into its LEA plan developed under section 1112 of the ESSA.
- In carrying out the Title I, Part A parent and family engagement requirements, to the extent practicable, the school district and its schools will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under section 1111 of the ESSA in an understandable and uniform format and including alternative formats upon request and, to the extent practicable, in a language parents understand.
- If the LEA plan for Title I, Part A, developed under section 1112 of the ESSA, is not satisfactory to the parents of participating children, the school district will submit any parent comments with the plan when the school district submits the plan to the State Department of Education.
- The school district will involve the parents of children served in Title I, Part A schools in decisions about how the 1 percent of Title I, Part A funds reserved for parent and family engagement is spent, and will ensure that not less than 95 percent of the 1 percent reserved goes directly to the schools.
- The school district will provide such other reasonable support for parent and family engagement activities under section 1116 of the ESSA as the parents may request.

- The school district will be governed by the following statutory definition of parent and family engagement, and expects that its Title I schools will carry out programs, activities, and procedures in accordance with this definition:

*Parent and family engagement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring—*

- (A) *that parents play an integral role in assisting their child’s learning;*
- (B) *that parents are encouraged to be actively involved in their child’s education at school;*
- (C) *that parents are full partners in their child’s education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child;*
- (D) *the carrying out of other activities, such as those described in section 1116 of the ESSA.*

## **PART II. DESCRIPTION OF HOW DISTRICT WILL IMPLEMENT REQUIRED DISTRICT-WIDE PARENT AND FAMILY ENGAGEMENT PLAN COMPONENTS**

1. The CSISD will take the following actions to involve parents in the joint development of its district-wide parent and family engagement plan under section 1116 of the ESSA:

- The Parent and Family Engagement Plan will be developed and approved by the District Education Improvement Council (DEIC).
- The DEIC will review the Parent and Family Engagement Plan annually and revise it, as needed.
- The CSISD will post the plan, electronically, and provide a venue for parents to provide feedback and suggestions.

2. The CSISD will take the following actions to involve parents in the process of school review and improvement under section 1116 of the ESSA:

- Encourage all schools to form PTOs, VIPS, Head Start Campus Committees, Booster Clubs or other parent groups that can be used to respond to the issues of interested parents.
- Require schools to form Campus Improvement Planning committees that include parent participation in order to meet the educational needs of the students.
- Require schools to provide parents with current information regarding school policies, and practices.
- Require schools to provide parents with current information regarding school performance data (solicit parent input and feedback).
- Schools will train staff and parents to be collaborative partners.

3. The CSISD will provide the following necessary coordination, technical assistance, and other support to assist Title I, Part A schools in planning and implementing effective parent and family engagement activities to improve student academic achievement and school performance:

- The Director of Special Programs will work with principals to provide oversight, coordination of services, and technical assistance in the areas covered under this section.
- The district will use the coordination of funds to provide family facilitator services for elementary campuses. Title I funds will be coordinated with other funds to provide the family facilitator services for the Title I funded campuses.
- The district will work to provide specific professional development and instructional support at the request of Title I funded schools.
- The DEIC will be utilized as a resource to help review, monitor, and discuss parent and family engagement issues related to this plan.

4. The CSISD will coordinate and integrate parent and family engagement strategies in Part A with parent and family engagement strategies under Head Start, Early Head Start and ESSA by:

- Using the DEIC as an advisory group
- Providing Family Facilitator services for elementary campuses
- Establishing Head Start Campus Committees
- Establishing a Head Start/Early Head Start Policy Council
- Establish Early Head Start Parent Committees

5. The CSISD will take the following actions to conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of this parent and family engagement plan in improving the quality of its Title I, Part A schools. The evaluation will include identifying barriers to greater participation by parents in parent and family engagement activities (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background). The school district will use the findings of the evaluation about its parent and family engagement plan and activities to design strategies for more effective parent and family engagement, and to revise, if necessary (and with the involvement of parents), its parent and family engagement policies.

- A survey of parents and staff or questionnaire will be used as part of the evaluation process. Principals at each Title I school will collect the surveys and tabulate the results.
- Surveys, for Head Start families will be evaluated by the Head Start program office to provide additional feedback of parent and family engagement activities.
- Annual parent surveys will be conducted and evaluated by the Early Head Start program office to provide additional feedback of parent of parent and family engagement activities.

- Attendance at parent and family engagement activities, such as Family Fun Nights, and Parent-Teacher Conferences, will also be noted.
- The CIP and DEIC will be used to review the data collection and provide feedback.

6. The CSISD will build school and parent capacity for strong parent and family engagement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement through the following activities specifically described below:

A. The school district will, with the assistance of its Title I, Part A schools, provide assistance to parents of children served by the school district or school, as appropriate, in understanding topics such as the following, by undertaking the actions described in this paragraph --

- the state’s academic content standards,
- the state’s student academic achievement standards,
- the state and local academic assessments including alternate assessments,
- the requirements of Title I, Part A,
- how to monitor their child’s progress, and
- how to work with educators:
  - Schools will conduct workshops or open meetings on content standards, achievement and assessment, as needed.
  - Schools will be required to address these topics at one or more of the following events, PTO, Family Nights, and/or a public campus SIP meeting
  - Head Start will provide take-home kits for parent to use with their children to help meet specific educational needs identified through classroom assessments.
  - Early Head Start is an adult education program and serves parents in the following ways:
    - Parents are valued as the 1<sup>st</sup> and most important teachers and coached to take the lead on home visits
    - Parent input is used to design activities on home visits
    - Parents are encouraged to volunteer during monthly group socializations
    - Parents are encouraged to engage in daily activities in the home, such as reading to their children every day and establishing healthy routines.
    - Schools will provide school-based parent trainings.

B. The school district will, with the assistance of its schools, provide materials and training to help parents work with their children to improve their children’s academic achievement, such as literacy training, and using technology, as appropriate, to foster parent and family engagement, by:

1. Operating a family resource center at the Title I Campuses.
2. Budgeting funds at the school level for purchasing materials.
3. Implementing literacy programs through Head Start.

C. The school district will, with the assistance of its schools and parents, educate its teachers, principals and other staff, in how to reach out to, communicate with, and work with parents as equal partners in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools, by:

- Encouraging campuses to provide staff development with a focus on working with parents as resources, and providing opportunities for parents to participate in the education of their children.

D. The school district will, to the extent feasible and appropriate, coordinate and integrate parent and family engagement programs and activities with Head Start, ESSA, Special Education Services, and other programs. The school will also conduct other activities, such as parent resource centers at the campuses, that encourage and support parents in more fully participating in the education of their children, by:

- Employing Family Facilitators
- Operating a parent resource center at the Barbara Bush Parent Center and Title I campuses
- Distributing parenting information at parent conferences or through student folders
- Hosting awareness activities at school
- Providing information to parents about higher education opportunities for all students (through the school counselors)
- Providing a process for Case Management through Head Start
- Providing a district website
- Providing parents access to students' grades on-line.

E. The school district will take the following actions to ensure that information related to the school and parent-programs, meetings, and other activities is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand:

- The district will continue to encourage campuses with bilingual programs to provide newsletters and other parent notifications in at least, English and Spanish
- Information will be available through social media, such as the CSISD website, Facebook, Twitter, as well as through hard copies
- Information may be sent through School Messenger (email and phone)

### **PART III. ADOPTION**

This District-wide Parent and Family Engagement Plan has been developed jointly with, and agreed on with, parents of children participating in Title I, Part A programs, as evidenced by the District Education Improvement Council signature page on file.

This plan was adopted by the College Station Independent School District on September 9, 2020.

**Part IV. PLAN FEEDBACK**

Persons wishing to provide comments/feedback regarding the CSISD Parent and Family Engagement Plan should contact the CSISD Director of Special Programs at 1812 Welsh Ave., College Station, TX., (979) 764-5419 ([mr Ramirez@csisd.org](mailto:mr Ramirez@csisd.org)).